

Te Kōhanga Reo o Ngā Kuaka (Ngā Kuaka)

Teacher Registration Policy

1. Rationale

Ngā Kuaka recognises teacher registration is a means of ensuring that all registered teachers meet a national quality standard.

2. Te Whāriki

Contribution – Goal 3. Teachers experience an environment where they are encouraged to learn with and alongside others.

3. Procedures for Gaining Full Registration

- 3.1 Provisionally Registered Teachers (PRTs) at Ngā Kuaka will take part in the Te Hāpai Ō Mentoring Programme towards full registration as outlined by the New Zealand Teachers Council
- 3.2 PRT's may choose a Mentor Teacher to guide them, however they must also meet with the Tumuaki each term to outline how their Registration Journey is progressing and discuss goals they have set and resources/support required.
- 3.3 Written applications for release time to meet agreed goals in the registration process must be discussed with Tumuaki with evidence attached. A report must be completed and given to the Tumuaki regarding the activity carried out in the release time.
- 3.4 PRT's must be responsible for meeting the requirements of the Registered Teacher Criteria. **This includes:**
 - a. Linking evidence collected with the Registered Teacher Criteria
 - b. Keeping a reflective journal and contributing to it
 - c. Setting Goals and assessing progress with their Mentor Teacher
 - d. Attending Professional Development and reflecting on any workshops, hui, wānanga seminars and Teacher Only days attended
 - e. Arranging Observations with Registration Supervisor or Pou Manaaki whakahaere or Tumuaki.
 - f. Ensuring all evidence of meeting the Registered Teacher Criteria is collected and reflected on
 - g. Ensuring records of all meetings, goals and decisions are kept

4. Procedures for Maintaining Full Registration

- 4.1 Fully registered teachers will be responsible for keeping their registration practicing certificate current.
- 4.2 Fully registered teachers when appropriate will provide mentorship to the process of PRT'S.
- 4.3 Fully Registered Teachers must keep a record/evidence of ongoing Professional Development. This Includes:
 - a. Reflections and Reports on hui, wānanga, seminars, Teacher Only Days attended
 - b. Planning, goals and assessment
 - c. Self -Review topics and documentation
 - d. Meetings, support and planning with PRTs
- 4.4 Te Kohanga Reo o Nga Kuaka will meet application costs for gaining and maintaining teacher registration.
- 4.5 All applications for Full Teacher Registration must be endorsed by the Tumuaki.

5. Examples of suitable professional development activities from NZ Teachers Council TC 3 Application to Renew Practicing Certificate Form:

5.1 Continuing education in teaching, or in your teaching subject(s), through:

- a. Tertiary courses
- b. Professional development contracts
- c. Workshops, seminars and conferences, or
- d. Professional reading

5.2 Relevant research-based activities, such as:

- a. Action research
- b. Developing a new programme

5.3 Writing or producing an educational book, article or resource.

5.4 Directly assisting other teachers or student teachers by, for example, being:

- a. A supervising or tutor teacher
- b. A student teacher mentor or associate teacher
- c. A curriculum leader within a learning centre
- d. An advisor or resource person

5.5 Professional activities such as:

- a. Co-operative planning, review and programme development with colleagues, or
- b. Active participation in subject associations or education organisations

I whakaae te Komiti Mahi ki tēnei Kaupapa Here:	28 Aug 2018
Ka tirohia anō tēnei Kaupapa Here i mua i te:	TBC
Waitohu (Tiatangata):	